

THE WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
SEPTEMBER 23, 2024

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Mark Salemi, Kim Galbraith, Shannon Marren, Julissa Rodriguez, Gina McQuin
Members Absent – Joe Giammarella, Glen Grimes, David Amanullah, MaryAnn Perro
Also Present - Michele Pillari, Dwayne Ortiz, Adam Weiss

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by MCQUIN Seconded by GALBRAITH to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 225-111 through 225-114.

Roll Call: 5 YES

REGULAR AGENDA:

PERSONNEL:

225-111-RATIFY APPROVAL OF STAFF CLASS CHANGE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of staff class change for Abigail Hope, from MA, Step 11-12, \$89,090 to MA+30, Step 11-12, \$93,640, retroactive to September 1, 2024.

225-112-APPOINTMENT OF HIRE – SUBSTITUTE TEACHER– J. LOGAN-MAGNUSSON

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jessah Logan-Magnusson, as a substitute Pre-K teacher, at \$175 per diem, no benefits. Effective 9/24/24-pending receipt of proper paperwork, at which time she will start full time teacher duties.

225-113 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Krystina Reilly	Legal One:The Principal/AP/VPs Survival Guide	9/26/2024	\$150	NA	\$150
Jamie Casanovas	Seminar in PIRS Practices	Tues & Thurs. 10/24-2/25	\$1,200	NA	NA

Cheryl Eustic	Mental Health Tool Box for CST	\$10/30/24	NA	NA	NA
Jessica Mastropaolo	Legal One Hot Issues in School Law	10/8/24	\$150	NA	NA

225-114 - APPROVAL TO RESCIND STAFF CLASS CHANGE – D. OMRAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind Dounia Omran's step increase to MA +30, based on clarification of documentation.

FINANCE:

225-115 – REVISION OF SECRETARY/TREASURER REPORTS-JUNE 2024 & JULY 2024

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached revisions of reports of the Secretary and Treasurer for the months of June 2024 & July 2024 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of June 30, 2024 & July 31, 2024, the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call: 5 YES

225-116 - APPROVAL OF CHECK CANCELLATIONS

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, on the recommendation of the Business Administrator, requests Board approval to cancel the following stale dated outstanding checks:

Date	Check#	Amount
11/23/2020	38493	\$630.00
04/19/2021	38829	\$4,046.40
09/20/2021	39322	\$1,062.00
5/16/2021	40117	\$50.96
5/16/2021	40144	\$198.07
6/15/2024	40235	\$78.00
9/26/2021	40579	\$22.86
11/28/2021	40731	\$68.20
11/28/2021	40738	\$1,250.00
1/30/2022	41002	\$8,137.13
4/26/2022	41303	\$196.00
6/16/2022	41488	\$5,000.00
6/30/2022	41591	\$550.00
		\$21,289.62

Roll Call: 5 YES

225-117 -APPROVAL OF SHARED SERVICES AGREEMENT- SPECIAL CLASS II OFFICER

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Interlocal Shared Services Agreement with the Borough of Woodland Park, to provide a Special Class II Officer to the Woodland Park Board of Education for the 2024-2025 school year, at an annual cost to the Board of Education of \$30,614.60 each, as per attached shared services agreement.

Roll Call: 5 YES

225-118 - APPROVAL OF SHARED SERVICES AGREEMENT- SPECIAL CLASS III OFFICERS

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Interlocal Shared Services Agreement with the Borough of Woodland Park, to provide four Special Class III Officers to the Woodland Park Board of Education for the 2024-2025 school year, at an annual cost to the Board of Education of up to \$25,202.60 each, total, up to, \$100,810.40 as per attached shared services agreement.

Roll Call: 5 YES

225-119-OUT OF DISTRICT PLACEMENTS 2024 ESY

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2024 ESY program, excluding transportation:

ID#	SCHOOL	7/1/24-7/26/24	Aide	Related Services
33039	South Bergen Jointure Comm	\$4,250	NA	NA
34032	South Bergen Jointure Comm	\$4,250	NA	NA
34612	South Bergen Jointure Comm	\$4,250	NA	NA

Roll Call:

225-120-OUT OF DISTRICT PLACEMENTS 2024-2025 SCHOOL YEAR

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2024-2025 school year, excluding transportation:

ID#	SCHOOL	9/5/2024-6/30/2025	Aide	Related Services
33039	South Bergen Jointure Comm	\$63,390	NA	NA
34032	South Bergen Jointure Comm	\$63,390	NA	NA
34612	South Bergen Jointure Comm	\$61,470	NA	NA

Roll Call: 5 YES

225-121-OUT OF DISTRICT PLACEMENTS 2024-2025 SCHOOL YEAR

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2024-2025 school year, excluding transportation:

ID#	SCHOOL	9/23/2024-end of school year	Aide	Related Services
34892	Allegro School	\$98,994.00n (168 days)	\$31,080	NA

Roll Call: 5 YES

225-122-APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2024-2025 SCHOOL YEAR

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2024-2025 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
2005	Beatrice Gilmore	Joshua Tours	10	62,042.40+3,722.54	9/5/24-June 2025
2013	Charles Olbon	Joshua Tours	8	53,036.20+3,122.17	9/5/24-June 2025
2570	Memorial School WP	Joshua Tours	8	71,136.00+4,268.16	9/5/24-June 2025
2642	Charles Olbon	Joshua Tours	8	52,763.40+3,165.80	9/5/24-June 2025
2643	Memorial School WP	Joshua Tours	7	68,043.60+4,082.62	9/5/24-June 2025
2695	Early Child Ctr	Joshua Tours	3	52,763.40+3,165.80	9/5/24-June 2025
2906	Beatrice Gilmore	American Star	8	63,653.40+3,819.20	9/5/24-June 2025
2938	The Goodwin School	American Star	1	16,425.00+985.50	9/5/24-June 2025
3550	Memorial School WP	Aldin Trans	9	65,340.00+3,920.40	9/5/24-June 2025
3551	Memorial School WP	Prestige Xpress	1	27,000.00+1,620.00	9/5/24-June 2025
3575	South Bergen Jointure-Lodi	Tasneem Trans	2	23,520.00+1,411.20	9/5/24-June 2025

3584	Shepard Lower School	American Star	1	23,940.00+1,436.40	9/3/24-June 2025
3585	South Bergen Jointure-Maywood	DMD Trans	1	41,220.00+2,473.20	9/5/24-June 2025

Roll Call: 5 YES

PUBLIC HEARING

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No one wished to be heard.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:04 p.m. by MARREN, seconded by GALBRAITH
 Voice Vote: 5 YES

Motion to return to Regular Session at 7:13 p.m. by MARREN, seconded by GALBRAITH
 Voice Vote: 5 YES

ADJOURNMENT

Motion to adjourn at 7:15 p.m. by MARREN, Seconded by GALBRAITH
 Voice Vote: 5 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- WPEA President, Board & Board Attorney discussed a DCRP pension matter